

## TUITION POLICY 2024-2025

The tuition rates are listed in the tuition box to the right. **Catholic families officially registered for at least one full year in St. Ann Parish** will receive the parishioner rate if they (a) attend Mass regularly, (b) contribute to the parish (\$15 per week minimum), and (c) participate in parish activities. Calculation for the parishioner rate is the anniversary date of registration. The business office will periodically review contribution records. Families who fall behind will be notified. If an arrear exceeds three months, parishioner status will be revoked, a monthly invoice will be sent, and an additional \$780.00 surcharge will be applied to tuition.

**Catholic families who register their children in St. Ann School and who retain membership in their current parish**, may receive the parishioner rate in the tuition box to the right only if they provide documentation of support of their parish. The documentation must be a statement from the parish which attests to the contributions for the previous 12 months and which clearly states that contributions were at the level required by that parish. If documentation cannot be obtained, there will be an additional \$780.00 surcharge to the tuition rate for the school year.

**Non-Catholic families** are required to pay the non-parishioner rate.

A **non-refundable** 10% tuition down payment is required from first-time families whose children have been accepted into St. Ann School. The deposit will be applied towards tuition for the school year. Please include this payment with the signed tuition agreement.

**Late Fee** – \$25.00 will be applied to any late form submitted for Tuition and AfterCare.

**Peace of Mind Insurance** – Anyone enrolling in FACTS to have their tuition automatically withdrawn is required to purchase the Peace of Mind Protection Plan. Currently that cost is \$22.50 per FACTS agreement.

Tuition and fees must be paid in full by May 15, 2025. Registration, report cards, diplomas, transfer records, etc. may be denied or withheld until all tuition and fees have been paid in full for the academic school year.

**Tuition Refunds:** Enrollment in St. Ann School is a financial commitment from the Parish and the parents. If children are removed from school either by the school's request or by the family's request, families are required to pay an additional two (2) months tuition from the date of the removal of their children.

### Tuition and Fees for the 2024-25 School Year

Children	Parishioner	Non-Parishioner
1	\$8,450	\$9,950
2	\$14,950	\$15,670
3	\$18,945	\$21,830
4	\$22,915	\$28,640

### Payment Options

Option 1	Full payment by July 1 of each year. There is a 2% discount given with this option.
Option 2	Semi-annual payments due July 1 <sup>st</sup> and January 1 <sup>st</sup> of each school year.
Option 3	Automatic monthly withdrawals. Withdrawal period begins July of each year and continues for (10) months.
Option 4	Bimonthly – 20 payments July through April (withdrawal 5 <sup>th</sup> & 20 <sup>th</sup> of the month).
Option 5	Credit Card Payments through FACTS. Parents pay a monthly convenience fee to FACTS with payments. Parents call FACTS directly to enroll. (866-441-4637)

## DELINQUENCY POLICY PRE-K - 8<sup>th</sup> GRADE 2024-2025

**Delinquency:** Families in arrears with tuition (five days after the due date) will be notified. A late fee of \$25 or 5% of the delinquent amount will be charged after the five day grace period. An NSF fee of \$25 will be charged on returned checks. If parents are experiencing *unexpected* financial difficulty, *temporary arrangements* may be made by contacting the Parish office at (302)654-5519. Persistent failure to pay tuition according to the tuition agreement and/or not making temporary arrangements with the parish business office, will result in the family being asked to withdraw the child(ren) until the account has been satisfied.

### APPLICATION FOR FINANCIAL ASSISTANCE

For financial assistance application information click on <https://www.thesaintannschool.org/admissions/tuition-fees> or go to the school website, choose the Admissions tab and then choose Tuition&Fees.

## AFTERCARE

**AfterCare:** This program involves supervised study and recreation of various types. Children are expected to bring a snack. AfterCare is only available to students currently enrolled at St. Ann School. AfterCare is typically available every day school is in session, from dismissal until 6:00pm except on half days that begin a vacation and the last day of school.

**Children must be signed out when they are picked up.** This is a state law and is required for the safety of the children and for accurate record-keeping. Any special arrangements must be made in writing and delivered to the AfterCare administrator in advance.

**Payment:** For the 2024-2025 school year, St. Ann's will offer three (3) payment options.

Plan A – FACTS automatic withdrawal

Plan B – Advance payment

Plan C – Pay-as-you-use

All AfterCare accounts will be reviewed each month and payment reminders will be sent for those which are delinquent.

Late pick-up fee: \$5 per child when picked up between 6:00 & 6:10pm. After that, \$1 per child for each additional 5-minute interval.

**Plan A: FACTS automatic withdrawal.** \$10 per day per child (including half day dismissals). An agreement must be signed with FACTS Management for automatic withdrawal on the 20<sup>th</sup> of each month, beginning in September. The cost of the FACTS agreement is \$50 per school year. **For families who will have a tuition agreement with FACTS, and who will use the same bank account for AfterCare and Tuition withdrawals, there is NO additional cost for the AfterCare agreement.** Use the chart to choose the option (1-4) which best reflects your estimated monthly AfterCare usage.

**Plan B: Advance Payment.** \$10 per day per child (including half-day dismissals). Payments must be made directly to St. Ann School on the first of each month in advance of usage. Payments begin in September. There is no FACTS agreement for this option. Please estimate your usage and advance payment amount using the chart.

***If payments are not received in advance by the due date, then the AfterCare rates for those months may be calculated at the higher pay-as-you-use rate (Plan C).***

**Plan C: Pay-as-you-use.** \$12 per day per child. \$17 per day per child for half-day dismissal. There is no FACTS agreement for this option. Payments must be made on a weekly basis.

**Special Note: If you do not choose a payment plan, you will be enrolled under Plan C.**

*“Average days of usage per month” in the chart below is per child. Please indicate your option choice and your total monthly payment amount on the enclosed AfterCare Payment Plan/Option Selection Form.*

Option	Avg. days of usage per 4-week month	Withdrawal/ payment per 4-week month - Plans A&B	Payment per week - Plan C
1	8	\$80	\$24
2	12	\$120	\$36
3	16	\$160	\$48
4	20	\$200	\$60

**Delinquencies:** An AfterCare account is delinquent five days after the due date. Delinquent accounts will be reviewed by the Business Office. **If parents fail to cooperate, their child(ren) will be removed from the AfterCare program until the account has been paid in full.** A late fee (\$25 or 5% of the delinquent amount) may be applied to all delinquent accounts after the five day grace period. An NSF charge of \$25 will be applied for all returned checks.

Please make all checks/money orders payable to St. Ann's Church. Payments should be mailed or hand-delivered to the parish office or to the school. Please write the name(s) of your child(ren) on your check(s)/money order(s) and on the envelope you use. Include your parish ID/envelope number for prompt processing. If you do not know your ID/envelope number, please call the parish office at (302)654-5519.

***Credit Adjustments for actual usage will be made/issued annually.***

# AfterCare Payment Plan/Option Selection Form

\_\_\_\_\_  
*Name(s) of Parent(s) or Guardian(s)*

\_\_\_\_\_  
*Mailing Address*

\_\_\_\_\_  
*City, State, Zip Code*

\_\_\_\_\_  
*Name(s) of Student(s) Who Will Attend AfterCare*

**PLEASE RETURN THIS FORM TO THE SCHOOL OFFICE BY:  
WEDNESDAY, MAY 1, 2024**

*Please check one of the AfterCare payment plans below and select one option based on your estimated monthly AfterCare usage for the 2024-2025 school year. Please read carefully the accompanying policies for an explanation of AfterCare payment plans and usage options.*

\_\_\_ Plan A. (A FACTS agreement or a confirmation letter for electronic reenrollment will be forwarded after this form is returned to the parish office. **If a parent has a FACTS agreement for tuition in place, then the processing fee will be waived.** ) I have read the accompanying policies and understand that FACTS Management Co. will automatically withdraw payments in the amount determined by the option selected below. I have entered my payment amount (based on the number of children I plan to enroll in AfterCare) next to the option I select below. Payments will be withdrawn on the 20<sup>th</sup> of each month from the account I specify on my FACTS agreement.

Payment Amount

Payment Amount

\_\_\_ Option 1 \_\_\_\_\_

\_\_\_ Option 3 \_\_\_\_\_

\_\_\_ Option 2 \_\_\_\_\_

\_\_\_ Option 4 \_\_\_\_\_

\_\_\_ Plan B. Pre-payment \$10.00/day

\_\_\_ Plan C \$12.00/day, \$17.00/half days (Pay- as- you- use)

***I have read the accompanying policies and understand that I am responsible for payments in the amount determined by the option and payment amount (based on the number of children I plan to enroll in AfterCare. Payments will be made in advance for Plan B on the first of each month and on a weekly basis for Plan C beginning September 1, 2024.***

\_\_\_\_\_  
*Signature of Responsible Party*

\_\_\_\_\_  
*Date*

Return to: St. Ann's School, 2006 Shallcross Avenue, Wilmington, DE 19806-2294