



December 1, 2018

Dear Parent:

The Diocese of Wilmington is now accepting tuition assistance applications for the upcoming 2019-2020 school year. Each year through its *Vision for the Future* Education Fund, the diocese offers tuition assistance to a number of families who desire a Catholic education for their children but who cannot afford the full cost of tuition. Families with children registered in grades K-12 in an inter-parochial or diocesan parish school who believe they are in need of tuition assistance are encouraged to apply.

To be considered, parents must submit an application online to FACTS Grant & Aid Assessment for evaluation at online.factsmgt.com/aid. FACTS representatives are available to guide you through the application process and to answer your questions. For assistance, simply call 1-866-441-4637.

Tuition assistance will be granted to only those families whose children are officially registered in an inter-parochial or diocesan parish school. Enrollment must be official before tuition assistance can be offered.

In addition to your completed application, you will be required to provide the following information:

1. Copies of your most recent tax forms including all supporting tax schedules*
2. Copies of your 2018 W-2 forms for both you and your spouse*
3. Copies of supporting documentation for Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and TANF*
4. Non-refundable payment of the \$35 application fee*

*Refer to the *FACTS Grant & Aid Checklist* for a full listing of required documentation.

The diocesan deadline to submit your application and all required documentation is March 4, 2019. Applications and/or required documentation received after March 4 cannot be considered for tuition assistance through the diocese. There are no exceptions to this deadline.

When completing your application be sure to provide accurate contact information – your email address and telephone number – should it become necessary for FACTS to contact you i.e. questionable information or missing documentation.

Vision for the Future Education Fund

Note: If you are applying for tuition assistance for more than one child and your children attend different schools, completion of only one application is required. Also, tuition assistance through the Diocese of Wilmington is provided to children attending grades K-12. Pre-school, before and after care are not funded through this program. Additionally, should your school offer tuition assistance and you wish to be considered through that program in addition to the diocese, you must indicate your place of worship on the application.

Upon the completion of FACTS evaluation of all applicants, awards will be made based on each family's financial need and the amount of money available for distribution from the diocese's Education Trust. All applicants will be notified accordingly by the diocesan development office by early May 2019.

Please understand that applying for tuition assistance does not guarantee that an award will be made. Diocesan funds are limited and therefore assistance is provided to the neediest of applicants.

Should you have questions regarding the process, you may contact my assistant, Rita Mendoza, at the diocesan development office at 302-573-3121 or email her at rmendoza@cdow.org.

Sincerely,



Deborah A. Fols
Development Director



Catholic Diocese of Wilmington
VISION FOR THE FUTURE EDUCATION FUND
2019-2020 Tuition Assistance

Apply Online

Applications for tuition assistance through the Diocese of Wilmington must be completed on-line by visiting FACTS at: online.factsmgt.com/aid

- To apply for tuition assistance as a first time user to the FACTS system, you must create an account. However, if you currently use FACTS Tuition Management, you may use the same credentials.
- After completing the application in its entirety, you will need to upload or fax (866.315.9264) copies of all required documentation. You cannot be considered for tuition assistance unless ALL required documentation is submitted and reviewed by FACTS.
- Be sure to include your Application ID number when submitting documentation to FACTS.
- A non-refundable application fee of \$35 is required.

You can log into **online.factsmgt.com** anytime to check the status of your application. Please allow two weeks for your application and supporting tax documents to be processed.

Customer Care Representatives are available to assist you at 866.441.4637,
Monday through Thursday from 8:00 am to 8:00 pm and
Fridays 8:00 am to 6:00 pm.

Application deadline is March 4, 2019 – there are no exceptions to the deadline date.

Award decisions are not made by FACTS but by the Catholic Diocese of Wilmington. Award announcements will be made in early May 2019.
For more information, visit FACTSmgt.com/grant-and-aid

